

Job Description: Children's Pastor

Responsible to: Vicar (line manager)

Key Objective: To see the children of, and connected with, St Mark's fulfilling our vision to 'Live and Share the Love of Jesus' in their own lives by:

- Bringing their best to God in worship,
- Nurturing each other as disciples and
- Being the good news for Kensal Rise and beyond.

Key Responsibilities

Team

- To work with the staff team and wider church leadership to envision, nurture and equip our young people as followers of Jesus.
- To play a full part in the life of St Mark's contributing as a spiritual leader in the community.
- To contribute fully to the life of the staff team, encouraging and supporting other members practically.

Children

- Kids' Church (including crèche) - currently serving around 100 children.
 - Develop curriculum - fun, engaging, encounter-based, and embodying our vision
 - Recruit, support and motivate the volunteer team
 - Coordinate weekly rotas
 - Coordinate regular volunteer training
 - Ensure that resources are planned, ordered and available
 - Pastoral point of contact for children and parents
 - Safeguarding - ensure appropriate DBS checks made
 - Administration of attendance registers and children's database.
- Parent and Toddlers
 - Support practically
 - Administration of attendance registers and children's database.
 - Safeguarding - ensure appropriate DBS checks made

- All Age Services
 - Leadership and oversight of All Age vision - organise regular meetings to review services against this vision
 - Motivate and encourage All Age service team
 - Coordinate service planning meetings each month
- Special events
 - Coordinate and plan annual program of children's events including:
 - Church Weekend Away
 - Light Party
 - Christmas Services
 - Pancake Party
 - Summer camps
- Local Schools
 - Oversee relationship with local primary schools
 - Coordinate trips to church for worship and to explain the Christian faith

Skills

- Leader with passion for the gospel and local church
- Excellent administration and communication skills
- Pastoral heart with a passion for children
- Commitment to mission and discipleship
- Ability to work with people from a variety of backgrounds
- Inspirational - ability to motivate, inspire and equip volunteers
- Positive team member with an appreciation for teamwork
- Excellent time and task management
- Proactive with demonstrable problem-solving ability and can-do attitude
- Confident user of Word, Excel and other software packages

Working Requirements

- 20 hours a week
- Sundays 9.00 - 13.00
- Monday - Thursday 9.30 - 2.30 (flexible)
- Occasional evenings and Sundays as required (time off given in lieu)
- Annual Parochial Church Meeting
- Church Weekend Away
- Christmas and Easter Services
- Staff development and training
- 25 days annual leave pro-rata: 15 days, of which 5 are Sundays
- DBS check required

Terms of Service

- 1 year contract (potential to extend)
- 6 month probation
- Set hours include Tuesday morning staff meetings and Sunday mornings - other hours can be confirmed.
- Salary: £12,000